

Weekly Inspection Log for Nonhazardous Waste Retention Tank Systems
for the month of _____, 19____

Tank No(s). _____ **Building No.** _____

Instructions: Check (✓) if item has been inspected and does not need corrective action. If corrective action is needed, initial within the respective box. Indicate N/A for item that is not applicable. Identify volume in tank. Provide Inspector/Employee information. Identify corrective actions if necessary.

Inspection Items		Inspection Date				
Overfill/Discharge Control Equipment						
1. Waste Cutoff System Operating						
2. Automatic Bypass System Operating						
3. Drainage System Operating						
4. Recirculating Pump(s) Operating						
5. Transfer Pump(s) Operating						
6. Overfill/Discharge Equip. Problem Free						
7. Other						
Monitoring Equipment						
8. Enter the Pressure Gauge Reading						
9. Enter the Temperature Gauge Reading						
10. Alarm System Operating						
11. Leak Detection Equipment Operating						
12. Monitoring Equipment Problem Free						
13. Other						
Tank/Frame/Piping/Valve Condition/ Welds & Joints						
14. No Leaks						
15. No Visible Cracks or Buckling						
16. No Visible Corrosion						
17. No Stains or Blistering						
18. Problem Free						
19. Other						

Inspection Items		Inspection Date				
Berm/Secondary Containment						
20. Contaminated Vegetation Absent						
21. Berms Free of Liquid and Stains						
22. Free of Debris						
23. No Stains						
24. No Cracks						
25. Drainage Valve Closed						
26. Containers Free of Leaks and Stains						
27. Other						
Surrounding Area						
28. Free of Erosion						
29. No Unexplained Change in Vegetation						
30. Other						
Operating Instructions Posted						
Liquid Waste Level [Measurement]						
31. Open Top Tank Volume [Conversion Gals.]						
32. Closed Top Tank Volume						

Inspection Date						
Time						
Inspector Name (printed)						
Inspector Signature						

Item No.	Date	Tank/Area	Comments/Corrective Actions Needed	Nature of Repairs	Actions Corrected by	Date Action(s) Corrected

Note: Open-top tanks must have a minimum 2-foot clearance from the top of the tank to the level of the liquid.